

Middle School Officer's Report

October, 2016

For those counting the days, 60 days from signing of contract for retro pay is 60 working days. That should put it about November 26, however, we are expecting retro pay should be out November 4, and normal pay starting November 11. Please check your gross pay and multiply by 26 to make sure you are on the correct step and column. Any problems check with your building rep.

Remember to have a lesson plan every day and two skeleton plans. Don't have a substitute or coverage come in to find no work for the class to do. Have an emergency lesson with worksheets in a safe place in case you are too sick to send something in. Work with your staff so that they can get the work out and on your desk.

Each building now has a full time substitute, that should cut down on coverages, but if you get a coverage keep track, it should be paid in two weeks.

Looking forward to a great year.

Remember to report all problems to your building reps, so that they can forward them to me in a timely fashion, if they can't be handled in your building.

If there is any reason you feel you are uncomfortable talking to your building rep, please feel free to contact me at: wilkinsw@readingsd.org.

Respectfully submitted,

Wally Wilkinson wilkinsw@readingsd.org

Middle School Officer