

6. Middle School Officer's Report

October 5, 2017

Please remember to have a lesson plan every day and two skeleton plans available. Don't have a substitute or coverage come in to find no work for the class to do. Also, have an emergency lesson plan with worksheets with your team or secretary of the building.

Report all problems to your building representatives, so that they can forward them to me in a timely fashion, if they can't be handled in your building. If there is any reason you feel uncomfortable talking to your assigned rep, please feel free to contact me at: 610-914-9949 or karlcruchjr@gmail.com.

Please refrain from the requests of any administrator to compile and forward information that may in lead to disciplinary action of a fellow REA member. If there is any question please contact me.

Section 30's- Remember, keep track of your coverages, if and when you are paid for them.

Respectfully submitted,

Karl Ruch ruchk@readingsd.org

Middle School Officer